



GÖKKUŞAĞI KOLEJİ

LIBRARY POLICY

2018 - 2019

MISSION STATEMENT OF GOKKUSAGI SCHOOLS

Gökkuşığı Schools offer academically challenging and rewarding national and international programmes focusing on the cultivation of individual talents and intellectual, social and emotional development.

At Gökkuşığı Schools, through a student-centered and balanced education we aim to develop inquiring, knowledgeable and self-confident lifelong learners who are honest and equipped with universal values and intercultural understanding to create a peaceful world.

We inspire students to be innovative and socially proactive multilingual learners who are responsible members of the global community and productive global citizens. We support learners to have their own national and spiritual values and develop respectful learners who understand that people have different values and points of view.

IB MISSION

The International Baccalaureate® aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

AIM OF LIBRARY POLICY

Supporting the process of education and inquiry is the main purpose of our library. The objectives of our library for implementing this purpose are listed below:

- ✓ We aim to further teaching and learning by providing quality resources enhancing the curriculum and the mission of the school.
- ✓ To promote positive attitudes towards independent learning, information literacy, libraries, reading and literature.
- ✓ To promote international mindedness by providing resources of different cultures and languages.
- ✓ To meet teachers' professional needs
- ✓ Books need to be systematically organized to make access to resources easy.
- ✓ To be able to help students to become independent users who can access the information they seek.
- ✓ To ensure access to all sources of information, including the Internet.
- ✓ To increase students' reading enthusiasm.

The role of the library in a PYP school:

- ✓ Support all learners
- ✓ Facilitation of inquiry
- ✓ Education of the community

STAFF

The library staff should ensure that:

- ✓ The library programs are designed to meet the requirements of the PYP in promoting teaching and learning, international mindedness, skills and attitudes.
- ✓ The library is convenient to use by the school community.
- ✓ The library staff has appropriate training.
- ✓ The library staff effectively collaborate in planning teaching and learning.
- ✓ The library staff is responsible for providing resources to the library, books, placing them on shelves, providing books to the students, and facilitating access to the information.

PHYSICAL ENVIRONMENT

There is one library in our school for kindergarten and primary school, for middle and high school. Whole school community has equal rights to use the library.

ARRANGEMENTS

Our library is open for all students of the school, teacher and staff during all breaks and school hours. In addition to this, our parents can benefit from our libraries with administrative leave outside of school hours. In our library there are reading sessions for our students. In addition to this, they also use our library for the unit of inquiry research during the day. Students who want to extend his / her search in the library during class hours can go to the library by documenting their permission from their teachers. The library can be for various meetings and activities. Students are allowed to check out books for up to 2 weeks at a time.

Students and teachers can borrow 1 book for 2 weeks. If the book is delivered late, a deferral can be made at the delivery date. If the book is lost, the same or another book will be required. In our school library resources such as dictionaries and encyclopedias are not borrowed. Dictionary, encyclopedia search is done in the library. At the end of the academic year all books are returned to the library. Students and staff are forbidden to enter the library with food and drink and talk in the library with mobile phone.

BUDGET

A special budget has been given by our school for library resources. New books are provided by the librarian when the book fair opened at a certain time of year. Emergency requests are provided by contacting the accounting department.

RESOURCES

Library consists of resources according to the curriculum and reading books selected to suit students' interests. At the beginning of the school year together with the Homeroom teachers resources related to the curriculum are identified and provided. Resources are valid, up-to-date, appealing to the interests of students and staff and accurate.

ACTIVITIES

Practices that are made in order to gain the habit of reading books in our school:

- ✓ Each class makes the first fifteen minute reading time of the first lesson.
- ✓ In classrooms, class libraries and reading corners have been created with the help
- ✓ of the school community.
- ✓ Our school invites writers to learn more about the world of reading and writing, and
- ✓ to inspire curiosity in this regard.
- ✓ Each class subscribes to a magazine.
- ✓ After reading each book, students are given a form of book analysis and they reflect
- ✓ on the books that they have read.
- ✓ Encouraging book diaries and passport holders to obtain more concrete information
- ✓ about the reading status of each student.
- ✓ By organizing trips to the surrounding libraries, children are given the habit of using
- ✓ the library.

HEALTH AND SAFETY

The school's health and safety policy applies within the school library.